



THE OUTSOURCED PAYROLL PEOPLE

# Christmas Opening Times 2022

## Week Ending Sunday 18th December

Business as usual 9:00am to 5:00pm

## Week Ending Sunday 25th December

Monday 19th December 9:00am to 5:00pm

Tuesday 20th December 9:00am to 5:00pm

Wednesday 21st December 9:00am to 5:00pm (**12pm deadline for timesheets W/E 18th Dec**)

Thursday 22nd December 9:00am to 5:00pm

Friday 23rd December 9:00am to 2:30pm

**Main payrolls to clear with workers Thursday AM 22nd December (instead of Friday 23rd)**

## Week Ending Sunday 1st January 2023

Monday 26th December **CLOSED**

Tuesday 27th December **CLOSED**

Wednesday 28th December 9:00am to 5:00pm

**(last timesheets accepted by COB for week ending 25th Dec)**

Thursday 29th December 9:00am to 5:00pm

Friday 30th December 9:00am to 3:00pm

## Week Ending Sunday 8th January

Monday 2nd January 2023 **CLOSED**

*Tuesday 3rd January onwards - Business as usual 9:00am to 5:00pm*

For further enquiries email: [info@omniaoutsourcing.com](mailto:info@omniaoutsourcing.com)